

Thursday 3 November 2016

Our Aims and Values

At Cromwell Academy we all strive:

- To create memorable experiences for the whole community
- To build strong relationships and work in partnership to develop children who feel comfortable, safe, confident and valued
- To ensure every child has an equal opportunity to succeed and achieve
- To develop independent lifelong learners and responsible citizens through a stimulating and dynamic curriculum

Our statement of purpose is: **Committed to Achieving**



Dear Parents/Carers

Welcome back to the Autumn Term. We do hope that you have enjoyed your half term break! There are many new activities planned for the children to enjoy. If you have any suggestions of things we can do at Kids Club, please feel free to jot them down on our planning sheet when you collect your children.

We aim to enable our children to develop the skills to become lifelong learners and to have the desire to be the best they can possibly be, through praise, encouragement and opportunities to learn and play. Successful learning environments are achieved when children feel comfortable, safe, confident and valued; when they experience compassion, humour, understanding and empathy from those around them. At Cromwell Academy Kids Club we will encourage children to take part in many different activities, praise them and listen to them. Although our activities are play based, children are very much still learning when they are with us and we will ensure we provide a friendly, supportive environment in which they can relax and have fun in before and after school.

It is our vision and hope that at Cromwell Academy Kids Club we can help children build confidence and self-belief, a sense of humour and a 'have a go' attitude, motivation to explore and learn and a kind and caring attitude towards their peers and others around them.

Have a spark-tacular Bonfire night and stay safe!

Kind regards

Helen Goodyear
Kids Club Leader

Remember to follow us on:

Twitter: @cromwellacademy

Website: www.cromwellacademy.com

The Firework Code

NEVER play with or throw fireworks
They are explosive and can hurt you

ONLY adults should light or hold fireworks

WHEN you are watching fireworks, stand well back

NEVER go near a firework that has been lit.
Even if it hasn't gone off, it could still explode

If you have a pet, make sure it is safely indoors as fireworks might frighten it or make them run off

If you are given a sparkler

ALWAYS wear gloves

HOLD the sparkler away from your body and don't wave it around. You could burn yourself or somebody else

WHEN your sparkler goes out, don't touch it. It could still burn you

NEVER give sparklers to a child under five



DISPLAY DELIGHT

We have been very hard at work developing our displays in Kids Club. We aim for them to be as engaging, interactive and informative for the children to utilise during their time with us.



ROLE PLAY – UNDER THE SEA

This half term the children have decided to have a nautical adventure under the sea. Keep your eyes peeled for sunken treasure, mermaids and even the odd shark!



A WISH LIST COMES TRUE!



We have been thoroughly spoilt this term! The children were asked to create a wish list of toys and games in order to enhance our provision at Kids Club. Great fun is being had by all as we play with our new things. Some of our favourites include outdoor bowling, Trivial Pursuit and air hockey!

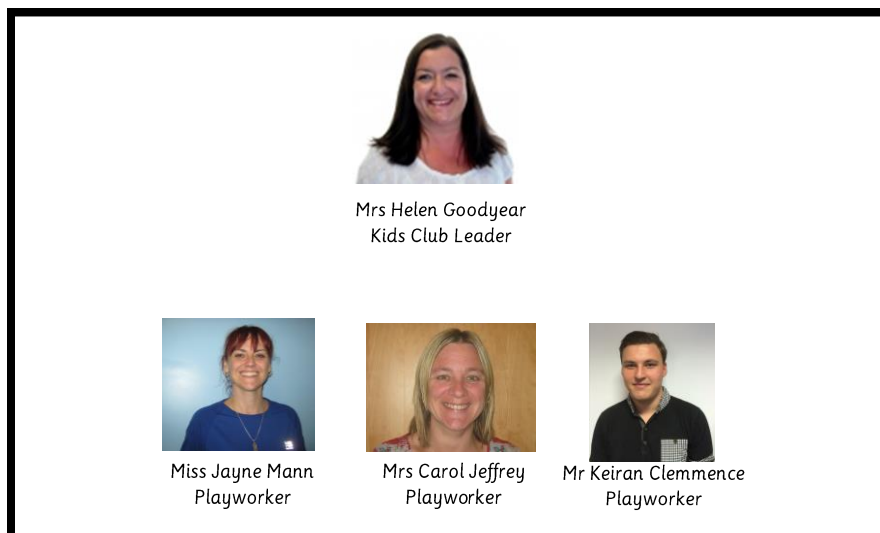
OUR STAFF TEAM

We sadly say goodbye to Jo Forrest and thank her for all of her time, effort and commitment to Kids Club over the past few years.

Welcome to Stuart Chapell who will be working with us temporarily over the coming weeks.

Our Staff team is made up of the following people:

Our staff team:



Our Staff Rota is as follows

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning 8.00-8.45am	Carol Jeffrey Keiran Clemmence Stuart Chapell	Helen Goodyear Carol Jeffrey Keiran Clemmence Stuart Chapell	Jayne Mann Helen Goodyear Carol Jeffrey Keiran Clemmence	Carol Jeffrey Helen Goodyear Keiran Clemmence	Carol Jeffrey Keiran Clemmence Stuart Chapell
After School 3.15-5.00pm	Jayne Mann	Carol Jeffrey	Keiran Clemmence	Keiran Clemmence	Keiran Clemmence
After School 3.15-6.00pm	Carol Jeffrey Keiran Clemmence	Helen Goodyear Keiran Clemmence	Helen Goodyear Stuart Chapell	Helen Goodyear Carol Jeffrey	Carol Jeffrey Stuart Chapell

INVOICING AND PAYMENTS

Invoices are issued at the beginning of every month. Payments are due 14 days after the date of the invoice. This ensures all payments are received prior to the next month. All payments must be paid via Parent Pay to Cromwell Academy or through the use of Childcare vouchers issued by some employers. Please e-mail Debbi Fairbank at dfairbank@cromwellacademy.com if this may be applicable to you. If payments are not received by the date stated on the invoice a charge of £10 will be issued on the following month's invoice.

In the instance of parents/carers arriving late to collect their child later than the session they are booked in for a charge of £5.00 per 15 minutes will be made and added to the following month's invoice.

If parents/carers do not inform the Club that a child will be absent from a booked session either in person, by telephone or emailing the school office a discretionary charge of £5.00 may be made if no reason is given. The booked session will still be charged.

If you have any queries with your invoice please do contact to Debbi Fairbank at dfairbank@cromwellacademy.com.

Please note, in accordance with our Payment Policy, all absences must be paid for.

WALKING HOME ALONE

After careful consideration we have decided that children will not be permitted to walk home from school alone if they are attending an after school club, including Kids Club.

Children will still be able to leave school unsupervised at 3.15pm if we have had consent from their parents/carers. We are happy for this to continue as the children leave school together, there are plenty of adults around and it is usually still light at this time, even in the winter. We understand this is an important opportunity for children to begin a more independent phase of their lives, particularly in preparation for secondary school.

We hope you understand these decisions have been made in the interest of the safety of all our children. If you have any suggestions that would further enhance the safeguarding of Cromwell Academy children please do contact us.

CONTACTING KIDS CLUB



If you need to get a message to us at Kids Club during the school day, please call the office on 01480 437830 or email kidsclub@cromwellacademy.com. If you would like to get in touch with us during our sessions, 8.00am – 8.45am and 3.15pm – 6.00pm then please call 01480 437582. Your support in this matter is appreciated.

Please remember that we need to know if your child will not be attending Kids Club for any reason by 12pm on the day. Even if you have informed Cromwell Academy, you still need to notify us as the academy does not automatically pass this information on to us. If your child doesn't attend a booked session, we will have to treat them as a 'missing child' unless you have notified us of their absence.

If you know in advance of any days when your child will not be attending during the following week, please let Helen Goodyear know at the earliest opportunity. In cases of illness, or emergency, when notice cannot be given, please call as soon as you can.

SAFEGUARDING

To ensure the safety of our members we would like to ask parents/carers to inform us if their child will not be attending Breakfast Club. Calls should be made by **8.10am** on each day of absence. Please do this by calling the Kids Club telephone number: **01480 437582**. Thank you to all those parents/carers who already do so.



THE EARLY YEARS FRAMEWORK IN KIDS CLUB



The Early Years Foundation Stage (EYFS) is the curriculum framework that all Early Years settings follow for children from birth – 5 years, this includes; childminders, day nurseries, reception classes, Pre-Schools and of course us at Kids Club.

As a Playwork based setting, we are not expected to follow the EYFS Statutory Requirements. However we believe it is in the best interests of the children to continue supporting them with some elements of the EYFS Framework. We do this by supporting them to make a 'scrapbook' of their time at Kids Club whilst they are in Reception, making observations and liaising with Reception staff.

Carol Jeffrey is our Designated Person for the EYFS. Each child in Reception will be assigned a Key Playworker who will work closely with your child and will be supporting them.

THERE IS NO SUCH THING AS BAD WEATHER

At Kids Club we will go outdoors in all weathers, this means children may get wet or even muddy at the end of the school day. This is part of the Playwork ethos and an important part of childhood. We request that you provide a change of clothes, waterproof jacket and a pair of wellies for your child to keep at Kids Club should they wish to go out in wet/cold weather. If these items are not provided we cannot guarantee your child will come home clean and dry.



Please ensure all of your child's belongings are labelled clearly with their name so we can return them to the right person. There is a lost property box in our cloakroom which will be emptied on a half-termly basis so please make sure you check this regularly.

THE PLAYWORK PRINCIPLES

These Principles establish the professional and ethical framework for playwork and as such must be regarded as a whole. They describe what is unique about play and playwork, and provide the playwork perspective for working with children and young people. They are based on the recognition that children and young people's capacity for positive development will be enhanced if given access to the broadest range of environments and play opportunities.

1. All children and young people need to play. The impulse to play is innate. Play is a biological, psychological and social necessity, and is fundamental to the healthy development and well being of individuals and communities.
2. Play is a process that is freely chosen, personally directed and intrinsically motivated. That is, children and young people determine and control the content and intent of their play, by following their own instincts, ideas and interests, in their own way for their own reasons.
3. The prime focus and essence of playwork is to support and facilitate the play process and this should inform the development of play policy, strategy, training and education.
4. For playworkers, the play process takes precedence and playworkers act as advocates for play when engaging with adult led agendas.
5. The role of the playworker is to support all children and young people in the creation of a space in which they can play.
6. The playworker's response to children and young people playing is based on a sound up to date knowledge of the play process, and reflective practice.
7. Playworkers recognise their own impact on the play space and also the impact of children and young people's play on the playworker.
8. Playworkers choose an intervention style that enables children and young people to extend their play. All playworker intervention must balance risk with the developmental benefit and well being of children.

CROMWELL ACADEMY INFORMATION

Academy Information

Address: Cromwell Academy
Parkway
Hinchingsbrooke Park
Huntingdon
Cambridgeshire
PE29 6JA

Telephone:

Main Academy: 01480 437830

Kids Club: 01480 437582

Fax: 01480 437857

E-mail: kidsclub@cromwellacademy.com
finance@cromwellacademy.com

Kids Club

Headteacher: head@cromwellacademy.com

Website: www.cromwellacademy.com

Age Range: 4 - 11 year olds (Years R, 1, 2, 3, 4, 5 and 6)

Kids Club Hours: Morning Session
8.00-8.45am
After School Session 1
3.15-5.00pm
After School Session 2
5.00-6.00pm