

Friday 16 September 2016

Our Aims and Values

At Cromwell Academy we all strive:

- To create memorable experiences for the whole community
- To build strong relationships and work in partnership to develop children who feel comfortable, safe, confident and valued
- To ensure every child has an equal opportunity to succeed and achieve
- To develop independent lifelong learners and responsible citizens through a stimulating and dynamic curriculum

Our statement of purpose is: **Committed to Achieving**



Dear Parents/Carers

Welcome back to the Autumn Term at Cromwell Academy and a new and exciting academic year. We do hope that you have enjoyed the Summer Break and that you and your children are ready for new experiences and exciting learning. We look forward to seeing some new faces and we hope that they will soon feel settled into our Kids Club community.

We aim to enable our children to develop the skills to become lifelong learners and to have the desire to be the best they can possibly be, through praise, encouragement and opportunities to learn and play. Successful learning environments are achieved when children feel comfortable, safe, confident and valued; when they experience compassion, humour, understanding and empathy from those around them. At Cromwell Academy Kids Club we will encourage children to take part in many different activities, praise them and listen to them. Although our activities are play based, children are very much still learning when they are with us and we will ensure we provide a friendly, supportive environment in which they can relax and have fun in before and after school.

It is our vision and hope that at Cromwell Academy Kids Club we can help children build confidence and self-belief, a sense of humour and a 'have a go' attitude as well as motivation to explore and learn and a kind and caring attitude towards their peers and others around them.

We are looking forward to a fun filled term with lots of exciting opportunities and experiences!

Kind regards

Helen Goodyear
Kids Club Leader

Remember to follow us on:

Twitter: @cromwellacademy

Website: www.cromwellacademy.com

OUR STAFF TEAM

We say goodbye to Lisa Allen as she embarks on a new adventure elsewhere in school.

We welcome Keiran Clemmence as a new member of our staff team. He has already made an impact on staff and children alike.

Our Staff team is made up of the following people:

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Our Staff Rota is as follows (this may be subject to change)

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning 8.00-8.45am	Carol Jeffrey Jo Forrest Keiran Clemmence	Helen Goodyear Carol Jeffrey Jo Forrest Keiran Clemmence	Jayne Mann Helen Goodyear Carol Jeffrey Keiran Clemmence	Carol Jeffrey Helen Goodyear Keiran Clemmence	Carol Jeffrey Keiran Clemmence Jo Forrest
After School 3.15-5.00pm	Jayne Mann	Carol Jeffrey	Keiran Clemmence	Jo Forrest	Keiran Clemmence
After School 5.00-6.00pm	Carol Jeffrey Jo Forrest	Helen Goodyear Keiran Clemmence	Helen Goodyear Jo Forrest	Helen Goodyear Carol Jeffrey	Jo Forrest Carol Jeffrey

INVOICING AND PAYMENTS

Invoices are issued at the beginning of every month. Payments are due 14 days after the date of the invoice. This ensures all payments are received prior to the next month. All payments must be paid via Parent Pay to Cromwell Academy or through the use of Childcare vouchers issued by some employers. Please speak to Debbi Fairbank if this may be applicable to you. If payments are not received by the date stated on the invoice a charge of £10 will be issued on the following month's invoice. Debbi can be contacted by telephone on 01480 479890 or by e-mail finance@cromwellacademy.com.

In the instance of parents/carers arriving late to collect their child later than the session they are booked in for, a charge of £5.00 per 15 minutes will be made and added to the following month's invoice.

If parents/carers do not inform the Club that a child will be absent from a booked session either in person, by telephone or emailing the school office a discretionary charge of £5.00 may be made if no reason is given.

If you have any queries with your invoice please do speak to Debbi Fairbank.

Please note, in accordance with our Payment Policy, all absences must be paid for.

WALKING HOME ALONE

After careful consideration we have decided that children will not be permitted to walk home from school alone if they are attending an after school club, including Kids Club.

Children will still be able to leave school unsupervised at 3.15pm when everyone else leaves school if we have had consent from their parents/carers. We are happy for this to continue as the children leave school together, there are plenty of adults around and it is usually still light at this time, even in the winter. We understand this is an important opportunity for children to begin a more independent phase of their lives, particularly in preparation for secondary school.

At the end of each summer term we contact parents/carers seeking their consent for their child to walk home at the end of the school day without an adult. This consent must be renewed each academic year. If you have not already given permission for your child to leave school alone with effect from 5 September 2016 they will not be allowed to leave the premises until we have contacted a parent/carer and sought verbal permission. Please help us avoid this unnecessary task by contacting us as soon as possible.

We hope you understand these decisions have been made in the interest of the safety of all our children. If you have any suggestions that would further enhance the safeguarding of Cromwell Academy children please do contact us.

CONTACTING KIDS CLUB



If you need to get a message to us at Kids Club during the school day, please call the office on 01480 437830 or email kidsclub@cromwellacademy.com. If you would like to get in touch with us during our sessions, 8.00am – 8.45am and 3.15pm – 6.00pm then please call 01480 437582. Remember emails received after midday may not be read before the afternoon session commences. Please call the main school number with information before 3.15pm. If your call is unanswered do leave a message, however, in an emergency we suggest you endeavour to speak to someone as messages, on the rare occasion, may not be picked up. Your support in this matter is appreciated.

SAFEGUARDING

To ensure the safety of our members we would like to ask parents/carers to inform us if their child will not be attending Breakfast Club. Calls should be made by **8.10am** on each day of absence. Please do this by calling the Kids Club telephone number: **01480 437582**. Thank you to all those parents/carers who already do so.



THE EARLY YEARS FRAMEWORK IN KIDS CLUB



The Early Years Foundation Stage (EYFS) is the curriculum framework that all Early Years settings follow for children from birth – 5 years, this includes; childminders, day nurseries, reception classes, Pre-Schools and of course us at Kids Club.

As a Playwork based setting, we are not expected to follow the EYFS Statutory Requirements. However we believe it is in the best interests of the children to continue supporting them with some elements of the EYFS Framework. We do this by supporting them to make a 'scrapbook' of their time at Kids Club whilst they are in Reception, making observations and liaising with Reception staff.

Carol Jeffrey is our Designated Person for the EYFS. Each child in Reception will be assigned a Key Playworker who will work closely with your child and will be supporting them.

WELLY BOOT WEDNESDAY

Bring in your welly boots on Wednesdays and have some fun in the Wildlife Haven. We may be bug hunting, wood collecting, fire lighting, den building, bird spotting, whittling willow and many more activities.

THERE IS NO SUCH THING AS BAD WEATHER

At Kids Club we will go outdoors in all weathers, this means children may get wet or even muddy at the end of the school day. This is part of the Playwork ethos and an important part of childhood. We request that you provide a change of clothes, waterproof jacket and a pair of Wellies for your child to keep at Kids Club should they wish to go out in wet/cold weather. If these items are not provided we cannot guarantee your child will come home clean and dry.

Please ensure all of your child's belongings are labelled clearly with their name so we can return them to the right person. There is a lost property box in our cloakroom which will be emptied on a termly basis and items donated to charity so please make sure you check this regularly.



THE PLAYWORK PRINCIPLES

These Principles establish the professional and ethical framework for playwork and as such must be regarded as a whole. They describe what is unique about play and playwork, and provide the playwork perspective for working with children and young people. They are based on the recognition that children and young people's capacity for positive development will be enhanced if given access to the broadest range of environments and play opportunities.

1. All children and young people need to play. The impulse to play is innate. Play is a biological, psychological and social necessity, and is fundamental to the healthy development and well being of individuals and communities.
2. Play is a process that is freely chosen, personally directed and intrinsically motivated. That is, children and young people determine and control the content and intent of their play, by following their own instincts, ideas and interests, in their own way for their own reasons.
3. The prime focus and essence of playwork is to support and facilitate the play process and this should inform the development of play policy, strategy, training and education.
4. For playworkers, the play process takes precedence and playworkers act as advocates for play when engaging with adult led agendas.
5. The role of the playworker is to support all children and young people in the creation of a space in which they can play.
6. The playworker's response to children and young people playing is based on a sound up to date knowledge of the play process, and reflective practice.

7. Playworkers recognise their own impact on the play space and also the impact of children and young people's play on the playworker.
8. Playworkers choose an intervention style that enables children and young people to extend their play. All playworker intervention must balance risk with the developmental benefit and well being of children.

CROMWELL ACADEMY INFORMATION

Academy Information

Address: Cromwell Academy
Parkway
Hinchingsbrooke Park
Huntingdon
Cambridgeshire
PE29 6JA

Telephone:
Main Academy: 01480 437830
Kids Club: 01480 437582

Fax: 01480 437857

E-mail: kidsclub@cromwellacademy.com
finance@cromwellacademy.com

Headteacher: head@cromwellacademy.com

Website: www.cromwellacademy.com

Age Range: 4 - 11 year olds (Years R, 1, 2, 3, 4, 5 and 6)

Kids Club Hours: Morning Session
8.00-8.45am
After School Session 1
3.15-5.00pm
After School Session 2
5.00-6.00pm